

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 200,
OF HARRIS COUNTY, TEXAS**

Minutes of Board of Directors Meeting
June 18, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 200, of Harris County, Texas (the "District") met at a designated meeting place of the Board on June 18, 2024, in accordance with the duly posted Notice of Public Meeting and the roll was called of the duly constituted officers and members of said Board, as follows:

James Wright, President
George Robinson, Assistant Secretary
Tanya Wilson, Assistant Secretary
Margaret Sokolowska, Director

and all of said persons were present, thus constituting a quorum.

Also present were Justin Abshire of Quiddity Engineering, LLC ("Quiddity"); Jared Martin of Municipal Operations & Consulting, Inc. ("MOC"); Toto Ontowiryo of Municipal Accounts & Consulting, L.P. ("MA&C"); Isabel Mata of Wheeler & Associates, Inc. ("Wheeler"); Vivien Nguyen of Champions Industries, Inc. ("Champions"); Mary Wright and Kenneth Marshall, residents of the District; and Gina Free of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared same open for such business as might regularly come before it.

PUBLIC COMMENTS

Ms. Nguyen introduced herself to the Board. She then distributed a handout prepared by Champions, a copy of which is attached hereto as **Exhibit A**, and discussed the services that Champions provides. Ms. Nguyen then exited the meeting.

DISCUSSION REGARDING APPOINTMENT OF NEW DIRECTOR

The Board next discussed the appointment of a new director to fill the vacancy on the Board. In connection therewith, Director Wright introduced Mr. Marshall to the Board. Mr. Marshall discussed his employment background and his experience with the District. He then expressed an interested on being appointed to the Board.

APPROVAL OF MINUTES

As the next order of business, the Board considered approving the draft minutes of the Board meeting held on May 28, 2024. After discussion, Director Robinson moved to approve the draft minutes for said meeting, as written. Director Wilson seconded said motion, which carried unanimously.

HARRIS COUNTY CONSTABLE'S OFFICE ("HCCO") SECURITY REPORT

Sergeant Martinez then presented to and reviewed with the Board the HCCO Security Report for the month of May, 2024, a copy of which is attached hereto as **Exhibit B**. Sergeant Martinez then discussed security matters within the District and responded to questions from the Board.

BOOKKEEPER'S REPORT

Mr. Ontowiryo presented to and reviewed with the Board the Bookkeeper's Report dated June 18, 2024, a copy of which is attached hereto as **Exhibit C**, including the disbursements presented for payment therein. After discussion, Director Robinson moved that the Bookkeeper's Report be approved and the disbursements identified therein be approved for payment, except check no. 12853, which was voided. Director Sokolowska seconded said motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Mata presented and reviewed with the Board the Tax Assessor-Collector Report for the month ending May 31, 2024 (the "TAC Report"), including the disbursements presented therein for payment, and the Delinquent Collections Listings as of May 31, 2024, copies of which are attached hereto as **Exhibit D**. After discussion, Director Robinson moved that the TAC Report be approved as presented, and the disbursements listed therein be approved for payment. Director Sokolowska seconded the motion, which carried unanimously.

DELINQUENT TAX COLLECTIONS REPORT

Ms. Free then presented to and reviewed with the Board a Delinquent Tax Collections Report, dated June 12, 2024, prepared by Ted A. Cox, P.C., the District's delinquent tax collections attorney, a copy of which report is attached hereto as **Exhibit E**. She noted that no action was required by the Board at this time.

OPERATIONS AND MAINTENANCE REPORT

Mr. Martin presented to and reviewed with the Board the Operations and Maintenance Report for the month of May 2024, a copy of which is attached hereto as **Exhibit F**. Mr. Martin reminded the Board that MOC rented a generator for Water Plant No. 3 for hurricane season and that said generator would be delivered tomorrow.

Mr. Martin next presented to and reviewed with the Board a Customer Write-Off Report, a copy of which is attached to the Operations and Maintenance Report. In connection therewith, he recommended that the Board consider authorizing MOC to move the two (2) delinquent accounts reflected on the attached report to the uncollectible roll, since all collection efforts to date have been unsuccessful. Mr. Martin advised that the total amount owed on said delinquent accounts is \$437.83.

Mr. Martin then discussed a customer request for the Board to send a letter to her neighbor regarding an outdoor faucet that is leaking water onto her property and the public sidewalk. Ms. Free advised that the leak is a private matter between homeowners. Following discussion, Director Wright moved that MOC be authorized to (i) terminate delinquent accounts in accordance with the District's Rate Order, (ii) move two (2) delinquent accounts totaling \$437.83, to the uncollectible roll, as recommended by MOC, and (iii) deny the customer request for the District to send a letter to his/her neighbor. Director Wilson seconded said motion, which unanimously carried.

ENGINEERING REPORT

Mr. Abshire presented to and reviewed with the Board a written Engineering Report dated June 18, 2024, a copy of which report is attached hereto as **Exhibit G**, relative to the status of various engineering and construction projects within the District. In connection therewith, Mr. Abshire discussed a request received from Harris County Municipal Utility District No. 58 ("No. 58") for temporary wastewater capacity while No. 58 rehabs its wastewater treatment plant. A discussion ensued regarding lift station and force main capacity, logistics of providing said service, and the cost of providing said service. Mr. Abshire advised that a feasibility study would be needed and presented a scope memorandum for said study. He recommended that the cost of said study be paid for by No. 58.

Following discussion, Director Robinson moved to (i) approve Pay Estimate No. 1 in the amount of \$184,599.00 submitted by CFG Industries in connection with Water Plant No. 1 HPT Nos. 1 and 2 Replacement Project, and (ii) authorize Quiddity to proceed with the feasibility study for the provision of temporary wastewater service to No. 58 upon receipt of a \$5,000 deposit from No. 58. Director Wilson seconded said motion, which unanimously carried.

FIFTH ADDENDUM AND AMENDMENT TO WASTE DISPOSAL CONTRACT

The Board next considered a proposed Fifth Addendum and Amendment to Waste Disposal Contract (the "Fifth Addendum") between the District and Harris County Municipal Utility District No. 215 ("No. 215"). In connection therewith, Mr. Free presented to and reviewed with the Board a draft Fifth Addendum, a copy of which is attached hereto as **Exhibit H**. Mr. Abshire further discussed the proposed pro rata shares following the rehabilitation project and future expansions. Following discussion, Director Robinson moved that the Fifth Addendum be approved, the President be authorized to execute same on behalf of the Board and the District, and SPH be authorized and directed to send the Fifth Addendum to No. 215 for review and approval. The motion was seconded by Director Wilson and unanimously carried.

AMENDED AND RESTATED MASTER SERVICE AGREEMENT WITH STORM WATER SOLUTIONS

Ms. Free presented to and reviewed with the Board an Amended and Restated Master Services Agreement between the District and Storm Water Solutions ("SWS"), a copy of which report is attached hereto as **Exhibit I**. She noted that SWS requested to update its Master Services Agreement to address new statutory requirements and that the service fees and charges would remain the same. Following discussion, Director Robinson moved that the Amended and Restated

Master Services Agreement be approved, the President be authorized to execute same on behalf of the Board and the District, SWS's Texas Ethics Commission ("TEC") Form 1295 be approved, and SPH be authorized to acknowledge the receipt of same with the TEC. The motion was seconded by Director Wilson and unanimously carried.

ISSUANCE OF UTILITY COMMITMENTS

The Board noted that no utility commitment requests were received.

STATUS OF ACTIVITIES OF THE CENTRAL HARRIS COUNTY REGIONAL WATER AUTHORITY ("AUTHORITY")

The Board noted that matters related to the Authority were previously discussed.

COMMUNICATIONS REPORT

The Board deferred consideration of website and text-related communication matters.

VOTING SYSTEM ANNUAL FILING FORM

The Board considered the completion, execution and filing with the Secretary of State's Office of a Voting System Annual Filing Form ("Form"). Ms. Free advised the Board that, pursuant to the Texas Election Code, each political subdivision in the State of Texas is required to complete and file said Form with the Secretary of State's Office annually. After discussion on the Form, Director Wilson moved that SPH be authorized to complete the Form and file same with the Secretary of State's Office, as required by law. Director Robinson seconded said motion, which unanimously carried.

ATTORNEY'S REPORT

The Board considered the Attorney's Report. Ms. Free stated that she did not have anything to discuss with the Board of a legal nature that was not already being addressed under an agenda item.

EXECUTIVE SESSION

Ms. Free advised that it would not be necessary for the Board to convene in executive session at this time.

FUTURE AGENDAS

The Board did not request any items be placed on future agendas other than those already discussed and regular and on-going items.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Robinson, and seconded by Director Wilson, the Board unanimously voted to adjourn the meeting.



Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

- Exhibit A – Champions Industries, Inc. Handout
- Exhibit B – HCCO Report
- Exhibit C – Bookkeeper's Report
- Exhibit D – Tax Assessor/Collector's Report as of May 31, 2024;
Delinquent Collections Listings as of May 31, 2024
- Exhibit E – Delinquent Tax Collections Report
- Exhibit F – Operations and Maintenance Report
- Exhibit G – Engineering Report
- Exhibit H – Fifth Addendum and Amendment to Waste Disposal Contract
- Exhibit I – Amended and Restated Master Services Agreement with Storm Water Solutions